



## Park Databases (small)

P.O. Box 648  
High Wycombe  
HP15 7GB

Enquiries:-  
[enquiries@park-databases.co.uk](mailto:enquiries@park-databases.co.uk)

Support:-  
[Support@park-databases.co.uk](mailto:Support@park-databases.co.uk)

Thank you for selecting the Orders Database from Park Databases (small) to download and trial for 30 days. After the 30 day trial period has finished a software key requires to be purchased and entered into the database for continued use of this package. Below are the instructions for downloading, loading of database package onto your personal computer and logging onto the database. Further instructions are available from the help pages once successful loading of the software is achieved.

### **Orders Database**

The Orders Database software consists of two collections of files. One containing the database front-end and the other the data tables. These files are compressed and contained in the downloaded file CDOrders.exe. The database front-end and data tables are linked. The database also employs a security system to protect the front-end and the data held in the data tables.

Carry out the instructions below in the order in which they are written for successful downloading and loading of the Orders Database onto your personal computer.

#### **Download Instructions**

Using Windows explorer create two new folders on your personal computer C:\Orders and C:\Orders\CD

Click on the moving CD on the webpage and save the download to C:\Orders\CD.

After you have carried out the downloaded to the new folder C:\Orders\CD there should be the file CDOrders.exe in the folder you created. This is a self extracting zip file. Double click on this file. The files making up the Orders Database, associated help file and the run-time MSAccess97 application will be extracted.

#### **Loading database onto your personal computer**

With your computer running and displaying windows, click on the Start button and select Run from the menu. In the Open text box type C:\Orders\CD\Setup.exe and click on OK. The Orders Database Set-up program will run. A welcome message will be displayed and the user will be advised to close down any applications that may be running. The user will then be informed that the Set-up program will install the Orders Database in the folder C:\Orders. This may be changed but it is strongly recommended not to do so. The set-up program now gives the user the choice as to which collection of files to load. Choose the option Typical.

The Orders Database will now load. Follow the instructions on the screen. In some cases not all the files from the self extracting zip file will be loaded. This will depend on the windows operating system in use and whether MSAccess97 is present on your personal computer. If a windows file can not be opened then click on ignore and continue with loading process.

When loading has completed, log onto the database.

### **Logging onto the database.**

After installing the Orders Database software onto your personal computer, you are now ready to logon.

Click on the Windows Start button. Move the mouse to Programs, Orders Database and then click on the Orders Database icon. The database will load and the logon input box will be displayed. At this moment in time only one user can logon. Type **system** in the 'Name' text box and **orders** as the password in the 'Password' text box. Click on o/k. A second input box will be displayed. The Software Registration Reference must now be entered into the text field. This reference can be found on the bottom of this page.

If the correct reference is entered then the database will load displaying the Main Menu screen. You are now logged on as **system**. This user has complete access to all areas of the database and at this point in time is the only user allowed to logon.

As mentioned earlier the Orders Database consists of two modules. The database front-end and the data tables. After the software has been loaded, these two modules require linking. The absence of this link is indicated by most of the buttons on the front-end being disabled.

### **Linking to data tables**

Click on the button labelled Settings. The system settings form will now be displayed. Click on the tab labelled Data Tables and then click on the button labelled Link Tables. An input box will be displayed. The location of the OrdersData.mdb file containing the data tables will be displayed in the input text box. If the suggested location was accepted when loading the database, the path C:\Orders\OrdersData.mdb will be correct. If the database was loaded to a different location then this must now be entered. Click on the O/K button.

If linking is successful the message <Data tables tblAdditionalCharges, tblCustomer, tblMultiplePrices, tblOrderItems, tblOrders, tblProduct, tblSupplier, linked> is displayed. All seven tables must be linked for correct operation.

### **Testing link to data**

The link may be tested by clicking on the Test Link button. If the link is present the message <Data tables tblAdditionalCharges, tblCustomer, tblMultiplePrices, tblOrderItems, tblOrders, tblProduct, tblSupplier, are linked to the Orders Database.> All seven tables must be linked for correct operation. If this is not the case, link tables as described previously.

Once you have logged onto the database and linked the data tables you can then start to load the data. Before doing this read the Getting Started help page. This can be found on the menubar at the top left of the screen.

The Orders Database can now be used for 30 days. After this period has finished a software key requires to be purchased from Park Databases (small) and entered into the database for continued use. A form to order this key is available in the help pages of the Orders Database. Any further enquiries concerning this database package should be made by using the e-mail [enquiries@park-databases.co.uk](mailto:enquiries@park-databases.co.uk). Three months free support is available after the purchase of the software key.